



**CLARK COUNTY
DEPARTMENT OF PARKS & RECREATION**

2601 E Sunset Road
Las Vegas, NV 89120
(702) 455-8200
www.ClarkCountyNV.gov

Part-Time Employment

For the position of: PROGRAM ASSISTANT, SUMMER DAY CAMP

Location: Helen Meyer Community Center

Contact Nancy Bean, Recreation Specialist
4525 New Forest Drive
(702) 455-7723 Phone / (702) 367-8161 Fax
Beanna@ClarkCountyNV.gov

SALARY

\$8.25 - \$10.00 Hourly

OPENING DATE: April 1, 2013

CLOSING DATE: Until Filled

ABOUT THE POSITION:

This position is a Program Assistant for our Summer Day Camp. You will be responsible for running activities for children 6 to 12 years of age. Activities will include: group games, arts and crafts, swimming and field trips.

OF VACANCIES: Eight

MINIMUM REQUIREMENTS

Education and Experience: High School graduate, 18 or older

Preferred Qualifications: Must have at least one year experience working with children between the ages of 6 years to 12 years.

Licensing and Certification: First Aid, CPR

Working Conditions: The position has two work shifts, 7:00 am to 12:30 pm and 12:30 pm to 6:00 pm.

Background Investigations: Employment is contingent upon the results of a background investigation.

APPLICATION PROCESS:

Applications can be picked up at Helen Meyer Community Center or any Parks & Recreation facility or can be downloaded at

<http://www.clarkcountynv.gov/Depts/parks/Documents/Employment/part-time-employment-application.pdf>

Clark County Is An Equal Opportunity Employer

04/09